

**Rules of the
Parliamentary Assembly of the Economic
Cooperation Organization (PAECO)**

**Rules of the Parliamentary Assembly of the
Economic Cooperation Organization (PAECO)**

(Framed under Article 5 (b) (iv) of the Charter of the Parliamentary Assembly of the Economic Cooperation Organization (PAECO))

TITLE

Rule 1

Title: These Rules may be called the Rules of Procedure of the Parliamentary Assembly of the Economic Cooperation Organization (PAECO).

COMMENCEMENT

Rule 2

Commencement: They shall come into force with effect from the date of the adoption by the General Conference.

EXECUTIVE COUNCIL

Rule 3

Composition: The Executive Council shall consist of the Speakers of the ECO countries Parliaments.

Rule 4

Meeting: The Executive Council shall meet prior to the General Conference of the Assembly. It may also meet at any other time and place as it may decide.

(2) On a requisition from the member parliament, the Secretary shall immediately circulate the notice to all members of the Executive Council

(3) If majority of the members of Executive Council respond within 15 days as from the date of the said notification, the Secretary shall notify and issue notices for meeting at such time and place as may be appropriate.

NOTICE

Rule 5

Notice: Not less than four weeks' notice shall be given for holding a meeting of the Executive Council.

QUORUM

Rule 6

Quorum: Quorum for the meeting of the Executive Council shall be the majority of the total membership of the member Parliaments.

CHAIRPERSON OF THE EXECUTIVE COUNCIL

Rule 7

Chairperson: The Speaker/Presiding Officer of the host country shall be the Chairman of the Executive Council.

(2) In the absence of the Chairman, Executive Council shall choose one of its members to act as Chairman for that meeting.

AGENDA

Rule 8

Agenda: The timetable, place and agenda for a meeting shall be determined by the Executive Council.

(2) All the decisions of the Executive Council shall be made by consensus of members present and voting.

DECISIONS OF THE EXECUTIVE COUNCIL

Rule 9

Decisions: The Executive Council shall be the final authority in submitting all matters relating to the Conference.

GENERAL CONFERENCE

Rule 10

Composition: The General Conference of the Assembly shall consist of the national parliament delegations composed of up to five Members of Parliament including the Speaker from each member Parliament and each delegation shall include at least one woman parliamentarian.

(2) Secretary of each Branch shall also be the member of a Delegation without the right of vote.

(3) Speaker may normally be accompanied by maximum two officials.

MEETING OF THE CONFERENCE

Rule 11

Meeting: The Conference shall meet once a year in one of the member-countries by rotation in alphabetic order at a time and place to be determined by the Executive Council.

(2) In case the foreseen host country of the General Conference cannot host the Conference or there is no decision taken on hosting the Conference, it shall be

convened at the host country of the Permanent Secretariat or the next host country according to the alphabetic order, following the coordination with the Executive Council

(3) The convocation of each General Conference shall be sent to all Member Parliaments, observers and other invitees, at least eight weeks before the Conference.

Rule 12

Notice: Not less than six weeks' notice will be required for convening the Conference.

Rule 13

Quorum: Quorum for the meeting of the Conference shall be the majority of the member Parliaments.

PRESIDENT OF THE CONFERENCE

Rule 14

President: The Speaker/Presiding Officer of the host country shall be the President of the Conference.

(2) Each delegation may suggest to the Secretary of the Conference one Member of their Delegation to be included in the Panel of Chairpersons to take the

Chair in the absence of the President and the Vice-President.

VICE PRESIDENT OF THE CONFERENCE

Rule 15

Vice President: The Vice President of the Conference shall be the Speaker of the country hosting next conference.

Rule 16

Agenda: The agenda for the Conference shall be determined at the meeting of the Executive Council to be held prior to the meeting of General Conference. The Secretary of the PAECO shall distribute the draft agenda to the member parliaments at least four weeks before the General Conference.

Rule 17

Recommendations: The Conference may make such recommendations to the Executive Council as considered appropriate for effective and efficient working of the Conference.

SECRETARIAT OF PAECO

Rule 18

Permanent Secretariat: The permanent Secretariat of PAECO shall be in Islamabad, the Islamic Republic of Pakistan. The Secretariat will extend support to the country hosting the next conference.

(2) The Secretary of the PAECO shall also be the Secretary of the Executive Council.

SECRETARY OF PAECO

Rule 19

Secretary: The Secretary will be responsible for the administration of the Executive Council, the General Conference and all other ancillary matters relating thereto.

(2) The Secretary may designate such officials from his own Parliament Secretariat to assist him in the work of the PAECO as considered appropriate.

(3) The Secretary or any other officer so designated by the Speaker of the host parliament of the General Conference shall be the Secretary of the PAECO to the commencement of the next Conference.

GENERAL FUND

Rule 20

Fund: To specify the way of formation of “General Fund” of the Secretariat and to reveal the mechanisms of formation of the budget.

2) The Secretary will be responsible for looking after the General Fund of the **PAECO** in such manner as may be decided by the Executive Council.

(3) The Fund will be deposited in a Bank account of the PAECO Secretariat.

(4) The host parliament inviting to the General Conference shall be responsible for providing necessary facilities for the Conference.

FINANCIAL YEAR

Rule 21

Financial Year: The financial year of the PAECO shall commence from 1st January every year.

APPROVAL OF BUDGET

Rule 22

Annual Budget: The Annual Budget of the PAECO shall be presented by the Secretary to the Executive Council for consideration and approval.

Rule 23

Annual Accounts: The Annual Accounts of the PAECO shall be prepared under the direction, control and supervision of the Secretary of PAECO.

(2) The Annual Accounts shall be audited by an Auditor to be appointed by the Executive Council.

(3) The Annual Accounts along with the Audit Report shall be presented by the Secretary to the Executive Council.
